



Black Rock
Pre-School

Black Rock Pre School Centre Inc.

55 Bluff Road Black Rock Vic. 3193 Phone 9598 1479
Registered Number A0002536R

COVID-19 Vaccination Privacy Notice

COVID-19 vaccination information

As part of the Black Rock Pre-School's (BRPS) ongoing response to the COVID-19 pandemic, we are making COVID-19 vaccination a requirement for attending our facility to minimise the risk of COVID-19 to our community. This aligns with the [Victorian Government's roadmap](#) and public health directions about onsite learning and work.

By uploading or otherwise providing your vaccination information, you agree that you are consenting to the collection of this information for the purpose of the kindergarten preventing and managing the risk of COVID-19 transmission and to ensure compliance with public health directions which apply to the Early Childhood Education Services from time to time. This privacy notice details how your information will be processed.

What we collect and why

BRPS is collecting and processing COVID-19 vaccination information and proof of vaccination to:

- facilitate BRPS preventing and managing the risk of COVID-19 transmission.
- ensure compliance with public health directions applicable to the Early Childhood Educator Services from time to time.
- support compliance with third party requirements when undertaking kindergarten activities off site.

Evidence of vaccination status can be provided in the following form:

- your COVID-19 digital certificate from the Australian Immunisation Register.
- an online immunisation history statement.
- evidence to support a valid exemption.

Please note that a failure to provide the requested vaccination information or a valid exemption will mean you are excluded from entering the BRPS building and may have additional consequences, depending on the reason why you are required to attend the kindergarten (i.e. as a parent, carer, staff member or contractor).

How we process your personal information

The “processing” of personal or health information (**personal information**) refers to all activities relating to the management of your personal information, from its collection and use, through to its storage and disposal, and everything in between.

We will collect this information directly from you and treat it as confidentially as possible and held securely in BRPS file management system. Processing will be limited to what is reasonably necessary to prevent and manage COVID-19 transmission risks in our facilities and at other locations that we undertake kindergarten activities, to comply with any applicable public health directions, where you have consented to the processing, or if we are otherwise required or permitted to do so by law.

Vaccination information may be disclosed to third parties only to the extent necessary for the purposes outlined in this notice, such as to government departments and their agents, and service providers or partners engaged by us to perform legitimate functions on our behalf.

We will hold the personal information you provided us for as long as required for the purposes for which it was collected. After this period, it will be securely destroyed in compliance with the document retention and disposal obligations.

Refer to the BRPS’ Privacy policy for general information about how BRPS processes and protects personal information.

Your rights

You may request access to, or correction of, your personal information we hold, or exercise your individual rights as applicable under relevant privacy laws, unless this would have an unreasonable impact on the privacy of others or would contravene BRPS’s other legislative obligations.

You have the right to withdraw your consent to the processing of your vaccine information, however, this will not affect the lawfulness of our processing of your information prior to you withdrawing your consent.

Contact

For enquiries relating to the collection and management of your personal information:

manager@blackrockpreschool.com.au